

TOK Essay Checklist With Kialo

Step 1: Select a prescribed title.	Using Kialo
☐ The title engages me. ☐ The title aligns with my existing subject knowledge.	• Add your prescribed title to a Kialo discussion as the Discussion Name.
Step 2: Choose your Areas of Knowledge.	Using Kialo
☐ I have checked if any AOKs are included in the prescribed title. ☐ I have chosen two contrasting areas of knowledge.	• Create a multi-thesis discussion. • Use the AOKs as your theses.
Step 3: Conduct preliminary research to check there is enough scope for your essay.	Using Kialo
☐ I can find sufficient resources to support my arguments. ☐ There are contrasting perspectives on this topic. ☐ I have identified some gaps in the existing knowledge or some questions that I would like to investigate.	• Add your preliminary research to your Kialo discussion. • Use the pro/con structure to explore whether different perspectives exist. • Add links to any useful sources — they'll be in the sidebar ready for you to refer to in your essay!
Step 4: Write your introduction.	Using Kialo
☐ I have assumed a position in relation to the title. ☐ I have defined the key topic-specific terms. ☐ I have introduced my chosen AOKs. ☐ I have explained which aspects of the topic my essay will explore.	• Set up a new discussion, using steps 1 and 2, or use your research discussion.
Step 5: Write an argument for your first AOK.	Using Kialo
☐ I have made a claim linking this AOK with the prescribed title. ☐ I have given a real-life example to support my claim. ☐ I have evaluated how the example supports my claim. ☐ I have referenced some of the 12 key concepts. ☐ I have made links to other academic subjects.	• Add your main claim under your first thesis. • Add pros to support this based on your examples and evaluation.



Step 6: Evaluate a contrasting perspective.	
☐ I have introduced a contrasting perspective. ☐ I have given a real-life example to support this perspective. ☐ I have evaluated this in relation to my main claim. ☐ I have referenced some of the 12 key concepts. ☐ I have made links to other academic subjects.	• Add a contrasting perspective using a con. • Break your examples and evidence down into single claims to help you build a logical line of reasoning.
Step 7: Summarize your insights so far.	Using Kialo
☐ I have briefly summarized my insights in relation to my claim and this AOK.	• Use the Discussion Minimap to see an overview of the discussion so far.
Step 8: Repeat steps 5–7 for your second AOK.	Using Kialo
☐ I have two complete sections that each focus on a different AOK.	• Repeat steps 5–7 for your second thesis.
Step 9: Write your conclusion.	Using Kialo
☐ I have integrated the different AOKs and perspectives. ☐ I have explained my new insights. ☐ I have explained the implications of my insights. ☐ I have referred to any limitations or unresolved questions.	• Evaluate your ideas by voting on the strength of each claim. • This will help identify any weaker arguments that may need further development. • Use your votes to inform your conclusion.
Step 10: Organize your citations.	Using Kialo
☐ I have cited my sources according to my teacher's instructions. ☐ I have used a consistent citation format.	• Remember to link sources to your claims as you add them. • All your sources will be available in the Sources sidebar, making it much easier to compile your citation list.

